

Emergency Services Council Meeting Minutes January 21, 2016

The Emergency Services Council was called to order by Chairperson Adrienne Tissier at 5:40 p.m. Roll Call was taken.

Members Present:

Belmont	Doug Kim
Colma	Diana Colvin
Daly City	Mike Guingona
Half Moon Bay	Deborah Penrose
Hillsborough	Marie Chuang
Menlo Park	Peter Ohtaki
Portola Valley	John Richards
Redwood City	Ian Bain
San Bruno	Rico Medina
San Carlos	Bob Grassilli
County of San Mateo	Adrienne Tissier

Members Absent:

Atherton	Cary Wiest
Brisbane	Clarke Conway
Burlingame	Emily Beach
East Palo Alto	Carlos Romero
Foster City	Charles Bronitsky
Millbrae	Ann Schneider
Pacifica	Sue Digre
San Mateo	Diane Papan
South San Francisco	Mark Addiego
Woodside	Daniel Yost

Approval of Minutes:

Motion to approve minutes of September 17, 2015: Colma

2nd Motion – Hillsborough

Ayes: 11

Nays: 0

Minutes of September 17, 2015 approved

Consent Agenda- All items listed is for informational purposes. No action is required by the Council. There were no questions or comments.

Operational Report was handed out. Captain Zamora welcomed the new members to the Council. Flash Drives were handed out to the Council that contained the JPA Agreement, OES annual report, Resource Guide, and Emergency Operational Plan.

There were 27 Search and Rescue Call outs. These were both in and out of the county, 2 SWAT activations, and 114 mutual aid planned events; most of these were Super Bowl 50 related.

OES conducted 2 EOC trainings and SEMS/ICS training in the county.

OLD BUSINESS

Skylawn Radio Tower Lease Update: Tom Myers- We are making progress on the move. Verizon has contacted PG and E to get them to come out and do their field survey to look at moving the transformer and meter panels that will support Verizon, us and North Star. We have a notice to proceed from North Star. We have started with our contractor to do some field pre-construction work. They have staked out where our foundation will be. They also have completed the soil compaction and analysis to determine whether we need to build a retaining wall. They have also looked at whether North Star has compacted the dirt enough so that we do not have to. This would save us money if we did not have to build a retaining wall or compact the dirt more. The shelter and tower have been ordered. The shelter is constructed and being stored by the contractor, and will be shipped when we are ready for it. The tower is being constructed and will be shipped as soon as it is ready and will be stored at our county radio site until it is needed. Upcoming, we are waiting for Verizon to finish their plans and building permits. They are dependent on the PG and E quote and the engineering from PG and E. We are on the tail end of completing our building and planning permits. We have delivered all of the drawings and answered all of the questions. We are continuing to move forward. Once all the permits are complete for both the county and Verizon and the rain stops we will put in the foundation, set the shelter and the tower, the generator and propane tank. Once we have electricity we will fire it up and move the equipment from the old shelter to the new shelter. Once it is up and running and certified we will have the contractor remove the old shelter.

Supervisor Tissier- Do you have a timeframe for completion?

Tom Myers- We are hopeful that the new site will be up and online by June and the old

site gone by fall. That is what we are pushing for.

San Francisco International Airport JPA/ESC Update- Captain Zamora- We have made progress with the San Francisco International Airport since our last meeting. The County Manager's office is negotiating an MOU with the airport that will include payments by the airport for emergency services. The original plan was to base payments on cancelled ambulance calls, but the Emergency Medical Services division of the health system expressed some concerns in the language so we refocused. Jim Sacco who has been instrumental in this process will be meeting with the airport tomorrow to discuss other options strictly based on dispatched call volume. There are three options he will be bringing forward: Based on call per service; based on similar sized agencies such as Broadmoor; based on % of airport calls to all calls multiplied by public safety communications net county cost. We will know more by the next meeting based on Jim Sacco's meeting. We are making progress and they are willing to work with us.

NEW BUSINESS

EMA Update: B/C Bill Euchner- Introduced the new Board members of the Emergency Managers Association for 2016: Bill Euchner -President, Jenelle Masterson - Vice President, Trisha Howard –Secretary, and Pat Halleran- Treasurer.

The mission of the Emergency Managers Association is to help coordinate and integrate activities necessary to build, sustain, and improve the capability of its members to mitigate against, prepare for, respond to and recover from natural or human-caused emergencies. The Emergency Managers Association was formed for the purpose of supporting emergency management, training and exercise planning. This multipronged purpose is accomplished collaboratively with various partners, in order to identify existing needs, to develop strategies for programs and processes for all entities in the San Mateo Operational Area. We are hoping to bring more of the private sector into the Association. Right now we are Public Safety heavy. There is room for everyone.

OES Battalion Chief Report: Paul Kunkel- We are in transition period with Battalion Chiefs. Chief Pucci has gone back to Redwood City. We will be getting Chief Hartzell from North County Fire once his contract is done. Chief Pucci was working on the Hazard Mitigation plan for the last year. He will continue to work on that until it is done. We are still in Phase One. All cities except San Mateo and Foster City have agreed to be part of the plan. San Mateo and Foster City were already doing a plan when we started this. Phase Two will start in February which is when risk assessment

starts which is more complex. That will take us to summertime. We anticipate submission of the plan in July.

Hazmat Update: B/C Thrasher- Our call volume is up around 36%. These calls range from a washed up barrel on the coast to narcotic types of calls. We have also been busy training more new hazmat technicians which is a four week process. We are looking at ways to augment our system capabilities and add some key individuals. We will be bringing this back to the April meeting. We have been working with Federal folks since we got typed a few years ago. We are now a recognized as a typed resource for the state with more responsibility. We are more involved with broader training and responsibility. We are doing more training on the federal level and getting equipment and supplies, which will make us more viable on a national level. We will be up staffing for Super Bowl 50.

Supervisor Tissier- I did notice that there has been more calls for service.

B/C Thrasher- We have seen an increase in calls but most of them were not of any real significance. We are monitoring all of the calls especially with the increased terrorism threat. There was not anything of any significance. Most of the call outs were car accidents.

Supervisor Tissier-Do you think the public is more aware?

B/C Thrasher- Yes

Peter Ohtaki (Menlo Park) - How do you mitigate the response time to these incidents especially in the South part of the County with the increased traffic? Are there things that we should be doing, like triaging are own incidents?

B/C Thrasher- Most of the calls we are not going lights and sirens. Your local resources do the initial response. If they need us, than they will call us out. Unless it is an imminent threat we do not go lights and sirens. We only had two call outs that we went lights and sirens last year. We do rely on the local agencies to help us.

Drought Update: Brian Molver – At the last meeting I gave a report on what the drought was doing to our county. We had two significant issues in the County, La Honda Area which serves a portion of La Honda and Skylondia which is on the top of Skyline and Woodside. County Service Area #7 in La Honda has been stable all year long. What we are watching in La Honda is Alpine Creek. When it reaches 3 “ above the

intake pipe we are cutting off water service to the community and trucking in water to a treatment storage where it can be treated again and given to the county. In Skylondia their reservoir was going down an inch a day in October. They asked us to write a letter to the SF PUC to get assistance so they could get water from SF PUC through Cal Water. This is our policy agreement for mutual aid that they go through OES. SF PUC have their own policies in place in order to provide that water. There is an emergency connection in place from SF PUC through Cal Water to all of the customers in Skylondia. That will be in place until they resolve whether they are going to continue their water company or invite a takeover or a merger with Cal Water.

We had a name change from Drought Task Force to Extreme Weather Task Force so we can deal with both drought and El Nino issues. We meet the last Wednesday of every month at the Board of Supervisors conference room.

Ian Bain (Redwood City) - Is there any plans for La Honda or Skylondia to take advantage and capture some of the rain if only for irrigation purposes?

Brain Molver- It is not an option. Their main source is La Honda Creek which is dry. They will capture some water from their reservoir but there is also a barium problem that needs to be addressed. Treatment is very expensive. I don't know if the stakeholders are looking at that option. The most effective way to provide water is using the Cal Water connection.

El Nino/Flood Season Update: Lt. Paul Kunkel- Preparation wise we are as prepared as we can be. Public Works has been active in clearing the creeks, clearing gutters and filling sand bags. We have seen some minor flooding on Pescadero Road and we activated an IAP for that. We also had some minor flooding on Madera Road. We have had trees down throughout the region mainly because of the wind and rain and the drought. Pacifica had an issue with a house on the cliff that is eroding. The governor's office contacted us and we went out and assessed it. There has not been any official request to help. The city is handling this. I think it is more of a private issue. We continue to monitor our MAC with San Franisquito Creek with Palo Alto, Santa Clara Water, Menlo Park, and East Palo Alto. We have distributed IAP's to all of our patrol bureaus in our flood plan area. This has been very helpful. They know who to call and what to do and how to react.

Supervisor Tissier Can you tell us what an IAP is?

Lt. Kunkel- An IAP is an Incident Action Plan. It is what we do to prepare for all types

of major events. It is a step by step plan on what to do, who to call, and what your resources are. It helps to control the situation.

We have been in contact with the press through our PIO's. We continue to get updates from NOAA at least four times a day. If there is anything going on in our region you can be assured that you will know immediately.

Mass Notification Update: -Lt. Paul Kunkel-Our contractor, Wayne Hoss has taken another role in the county. We will be going out to RFP for a new contractor. We have grant funding in place and will be handling this internally. It should take about three months to get this done. We have had a few minor hiccups with the system. These hiccups tended to be with people who weren't notified but wanted to be. Sometimes that is a tough call on who to notify in the middle of the night. This is a very robust system and we have had great success with it. We use it to dispatch all of our specialized operational teams, such as the bomb squad. We just added on a hospital group which allows the hospitals to communicate with each other. We are working with the hotels in the area to get onto the system as well. We encourage all of the cities to use the system. It is free to them.

Ian Bain (Redwood City) - I know that Redwood City just switched over to this system from Code Red. Do people on the old system need to re-sign up?

Lt. Kunkel- I believe that they were notified on how to do that. We don't just want to roll over people's information. We want to have the most current information and phone numbers as well as geographical information.

Ian Bain (Redwood City) - We will have to do some outreach in the city.

Marie Chuang (Hillsborough) - At the last meeting Wayne Hoss said that only 10% of San Mateo County residents are registered on the system. How are you promoting and marketing this to get more people to sign up?

Lt. Kunkel- This is an on-going process. We are going to get our new contractor to do more marketing and outreach. We have around 40,000 people signed up which is better than the old system. I agree we are going to have to do more to get people signed up for the system.

Marie Chuang (Hillsborough) - I would like to put more urgency on that. Residents in general appreciate the information.

Every press release that goes out has the SMC logo on it.

Supervisor Tissier- Maybe the cities could put it in their newsletters and push it out to their own residents. We also have sign ups at Preparedness Day. I suggest that we take some of the marketing on our shoulders.

Rico Medina (San Bruno) - Maybe you can give us some wording to send out so that we all have the same message about SMC alert.

Lt. Kunkel- We can definitely do that.

Peter Ohtaki (Menlo Park) – Many people use Next Door. I think that is a good platform post to use to encourage people to sign up.

Lt. Kunkel- That would be fantastic if the cities could use their social media to get people to sign up on SMC Alert.

Coalition for Safe Schools and Communities: Nancy Magee- Not Present

Community Shield Exercise: Lt. Paul Kunkel- Carl is in training in Sacramento and will not be able to make it tonight. He wanted to make you aware of the exercise that will be taking place on May 11, 2016. The exercise will begin at 9 and end at noon. It is a terrorist accidental release of a nerve agent, sarin gas, with collateral injuries to civilians and first responders. The Terrorism Counter Assault team which is a highly trained team comprised of SWAT team members from all areas of the county will be participating and mitigating the threat. The Belmont Fire Hazmat team will demonstrate victim rescue, triage and decontamination; American Medical Response will demonstrate coordination with Hazmat on patient movement and tracking. The exercise will be held at the San Mateo Expo Center, Fiesta Hall. It will be in real time with breaks. It will be by invitation only. Eye and hearing protection will be required.

Super Bowl 50 Preparation Update: Lt. Paul Kunkel-This has been an enormous endeavor for everyone involved. The planning process began over a year ago. It has been a true regional process. It included San Francisco, Santa Clara, and Alameda. This event has allowed us to build emergency management mutual aid as well as relationships that will benefit the county long after the Super Bowl. The main transportation corridor goes through our county between San Francisco and Santa Clara. San Francisco is the host city and the game is being played in Santa Clara. We are expecting a large number of people from San Francisco down to the game. There might

be at least 1000 full size buses and up to six thousand nine passenger vans. We have partnered with San Mateo County Transit Police. As you know we are the policing contractor for Cal Trains from San Francisco to Gilroy. We have also partnered with the CHP. All of our local police agencies will be up staffing that day. For planning we have done mobile field force exercises, active shooter training on the train, biological weapons attack training and observed many more trainings and exercises throughout the region. Our officers and fire fighters are as well prepared for this event as they can be. We have a solid regional plan. Transit will be up staffed through the week. The real up staffing for the Sheriff's Office and other police agencies will not be until Saturday and Sunday. Transit will have 18 hour shifts. Our EOC will be on duty officer status all week. We will be at level two activation on Sunday from 10 am to 10 pm, like our other regional partners. We do not have a lot of official events in San Mateo County. We are concerned with unofficial events getting out of hand. We have been working with the hotels and restaurants to garner this information. We are concerned with Human Trafficking. We will be running undercover operations all week for these types of activities. We are concerned with interruption events like protestors. There have been 94 groups that have signed up to protest at the game. We are also concerned with traffic and the trains being shut down, preventing people to get to the game. We are concerned with the weather, especially with flooding. We have hospital plans in place in case of any type of biological event. We also have evacuation plans in place. I think that we have prepared for any kind of event that can happen.

Red Cross Update – Al Mallamo- I do not have a report for you tonight. There are two handouts tonight in front of you, "When in Doubt Call Us Out" and "Home Fire Campaign."

There has been an uptick in calls from individuals' days later after an event. We want responders and people to know that they should call us out to assist during the event.

The Home Fire Campaign is a project whereby we go out to at risk neighborhoods and install smoke alarms. So far we have installed 3000 smoke alarms in the region.

Supervisor Tissier- Do you let people know ahead of time that you are coming out to the neighborhood?

Yes, we do notify the community that we will be coming out and doing this.

PUBLIC COMMENT: - No public comments

ANNOUNCEMENTS: – No announcements

Meeting was adjourned at 6:35 P M