

## Emergency Services Council Meeting Minutes September 17, 2015

The Emergency Services Council was called to order by Chairperson Adrienne Tissier at 5:40 p.m. Roll Call was taken.

Members Present:	Atherton	Cary Wiest
	Belmont	David Braunstein
	Burlingame	Terry Nagel
	Colma	Diana Colvin
	Hillsborough	Marie Chuang
	Menlo Park	Ray Mueller
	Pacifica	Sue Digre
	Redwood City	Ian Bain
	San Bruno	Rico Medina
	San Mateo	Jack Matthews
	Woodside	Dave Burow
	San Mateo County	Adrienne Tissier
Members Absent	Brisbane	Clarke Conway
	Daly City	Raymond Buenaventura
	East Palo Alto	Donna Rutherford
	Foster City	Charles Bronitsky
	Half Moon Bay	Deborah Penrose
	Millbrae	Wayne Lee
	Portola Valley	John Richards
	San Carlos	Matt Grogott
	South San Francisco	Pradeep Gupta

There was not a quorum present at the start of the meeting. In anticipation of having one, and the amount of information that will be discussed, it was decided to proceed with the meeting.

Supervisor Tissier - Introduced the Public Information Officer from the San Francisco Airport who will be working with the Council.

The following Council Members will be leaving the Emergency Services Council- Jack

Matthews from San Mateo, Terry Nagel from Burlingame, and Dave Braunstein from Belmont, and Dave Burow from Woodside

**Consent Agenda-** All items listed is for informational purposes. No action is required by the Council. There were no questions or comments.

Operational Report was handed out.

Captain Kearnan-Search and Rescue- There were 16 Search and Rescue missions with the majority of them out of the county.

The hazmat team has been more busy than usual this quarter.

### **OLD BUSINESS**

**Skylawn Radio Tower Lease Update:** Tom Myers- This project has been going on since 2012. It is moving slowly in all aspects. We have developed an updated contract with Strobel, who is our primary contractor. We are also in the process of bringing the final lease to the Board of Supervisors for approval. The project has moved forward a little bit. Skylawn has finished the grating of the general area and the sites, but Verizon and their sub-contractor have not completed their permits with the County planning department, in order to move forward putting in the road and electrical. We need those two components before we can move forward with our work. We continue to ping these folks weekly and try to push them along. At the June meeting I thought they would have their permits by August, but here we are in September and they still are not done with the permitting process. We continue to interact with them, but neither Verizon nor their sub-contractor are very responsive.

Pacifica- Is it just because they are un-responsive or do they have a problem with the permitting process?

Tom Myers- They applied to the planning department, they got questions from the planning department a month ago but have not responded back. I don't think that they would have a problem getting a permit to do the work since North Star the people who own the property want this done. I don't think there is any push back from North Star.

Pacifica- Is there anything we can do? This has been since 2012.

Supervisor Tissier -Yes. Now that I hear it is with our planning department maybe we

can do some behind the scenes work, especially if it is just minor items to keep this moving.

Belmont- Will this affect the bottom line, dollar wise?

Tom Myers- In my opinion, no. I think that we are still within the reasonable window. The substantial cost of that increase was the two-three year delay. At the moment I think that we are just fine. As they define the scope of work from their side and prep the environment and sites, at each step we will have a better idea exactly how much each portion is going to cost.

Captain Kearnan- I would like to offer, that if there are any changes, that the Sheriff's office assist ISD, especially if it continues to stagnate.

**San Francisco International Airport JPA/ESC Update** – As previously discussed we are in conversation with the airport, all positive. There is a discussion about drafting an MOU with the County and the Airport for reimbursement for services rendered. They are in conversation with the County Manager's Office. It is in the early stages of communication. There are further negotiations that need to be worked out. We have exchanged information in regards to cost analysis for what we would like to see reimbursed. They are replying on what they would be offering. There is a little more work that needs to be done. I would like to reintroduce Doug Yakel, the PIO for the airport who will be the face/ spokesperson attending this meeting. He can be a resource for us if we have questions about airport operations and administrative decisions between the airport Director's Office and the County Manager's Office.

Supervisor Tissier- It looks like we are making progress. Hopefully we will have some information to share with you at the next meeting. Finance director come through with some cost. It will not be an actual seat on this board but some agreements on reimbursement of costs to the county for services rendered.

Jack- So an MOU is a way of working around this. Funds would be provided to the JPA, but isn't it mostly mutual aid rendered by San Bruno, Millbrae, and South San Francisco. How does that work with them? Is there an issue with them on this?

There are mainly two disciplines that are primarily affected, EMS with the ambulance service and Fire with the apparatus sent to the airport. That is another discussion. If we do receive reimbursement does it go to EMS JPA or to the Fire Service, or does it go to

this body for training and support of cities. We are not at that phase yet. Presently we are asking for reimbursement for responses to the airport. We are receiving acknowledgement that they would like to reimburse for transports from the airport, which is different from what we are asking for.

Jack Matthews (San Mateo) - What do you mean by transport?

Captain Kearnan- For instance, if an ambulance responds to the airport for medical aid but the patient was treated at scene or the call was cancelled, that would not be a reimbursable transport. If the patient was transported to the hospital and was not insured that would be reimbursable.

Jack Matthews (San Mateo) - It seems like we are making progress. It seems like the goal is to have a representative at these meetings even if they are not a voting member. Then somehow the dues that we pay could be defrayed somehow by them contributing even if they do not join.

Supervisor Tissier- At the end of the day the benefits still comes back to the cities and the Emergency Services Council. I am sure that we will get there.

### NEW BUSINESS

**EMA Update:** B/C Bill Euchner- Continuing to do all of the work that we started. We are continuing to strengthen the working groups. We have developed a new process for all of the projects that continue to come before us in order to prioritize them. We continue to look for more participation from both the public and private sector in order to enhance networking and relationships. Last week EMA members participate with OES to review RFP's for the Hazard Mitigation plan which is on a tight deadline to complete. We came up with a recommendation to OES.

With the many fires in the state there has been a request for help at the Lake County EOC for trained personnel. OES and the EMA were able to offer some help to them. With these fires around us and the request for help I would encourage you to embrace the opportunity when your city personnel are asked to help. I think that we will get a great return from that, from the experience and lessons learned.

Supervisor Tissier- We now have a quorum. Let's take a pause for a moment and vote on the minutes from June 18<sup>th</sup>.

Motion to accept the minutes from June 18<sup>th</sup>- San Bruno

2<sup>nd</sup> Motion –Belmont

Ayes: 11

None Opposed

Motion to accept the June 18<sup>th</sup> meeting minutes passed.

**OES Battalion Chief Report:** B/C Dave Pucci (Jeff Kearnan) – Battalion Chief Pucci is presently deployed to the Butte Fire. He asked that Bart Spencer and myself give his report.

Bart Spencer- Countywide Mitigation Plan- Several months ago the County was looking at the opportunity to work with the Hazard Mitigation plan that is a requirement of FEMA. It is a five year cycle. We were able to secure grant funding in the amount of \$70,000. We had a meeting last week and we were able to select a vendor. We will be doing a multi-jurisdictional hazard mitigation plan, which means that all agencies in San Mateo County will have the ability to join in. There will be an overarching plan in which each city or municipality can add in with an annex. I talked to the hazard mitigation specialist at Cal OES and they informed me that any government body such as water districts, the harbor, fire districts, etc. can also tag team in as long as they participate in the planning process. We are asking all agencies to let us know by October 1st. The other big component to this is the schools. Cal OES told me that the schools can also participate. Since there are 25 school districts, Cal OES suggested that the Office of Education write one annex that would include all of the schools. I have reached out to the Office of Education today.

The plan should be written by March. It goes to the state for approval then to FEMA. Once approved it comes back to the Board of Supervisors for adoption. Then each of the annex goes to the cities for adoption. Then the cycle starts again.

Dave Burow- Woodside- What is mitigation and what are some examples that the cities can participate in the planning process to mitigate these hazards.

Hazard mitigation deals with things that are natural disasters such as floods and fires. You try to put in place things that would help to mitigate the impact of the hazard to your community. You also look at future development that might occur. You need to put steps in place that might address any future hazards.

Captain Kearnan- Battalion Chief Pucci is working on the integration of the Sheriff's Marine and Cliff unit with Fire to provide a better response on both the Bayside and

Coast side. We have firefighters on our vessels. They provide both EMT and rescue capabilities. The Sheriff has patrol capabilities. It is a great pairing.

He has responded to three major incidents: Madd River Complex fire as a strike team leader, Horse Fire in Humboldt County in the plans section, and the Butte Fire in Amador has a strike team leader.

**Hazmat Update:** B/C Thrasher- We have been busy as Captain Kearnan mentioned. We have had a slight uptick in Hazmat responses. We have also been busy with public education events. We are revamping the training program for the Hazmat team. We did have a significant call in August no serious impacts that involved San Bruno Police Department. It was a transit drug lab. They called us to identify some of the chemicals involved. Some of the officers were exposed, nothing came of it. We do not do drug labs on a normal basis. It is normally handled by the Drug Task Force. In speaking to Captain Zamora from the Sheriff's Office and the task force, we are looking at the opportunity to ramping up and getting more training to get involved in the drug labs. We look forward to that additional training and working with our Law partners.

We are hosting a hazard materials technician series training class that is required by law in order to participate on a hazmat call. We have 3 to 4 potential new members of our team in that class.

We look forward to bringing you a potential new contract to you in January. The present contract is up in June of 2016.

**Drought Update:** Brian Molver – We continue to watch Alpine Creek which is a surface water source for CSA 7, which is a county system for 70 connections in the community of La Honda. That surface water creek level is at 9 inches for the last two weeks. That is a great situation to be in. A year ago we were looking at 5 inches. We are in a better position than last year. That system that serves a portion of La Honda just had a feasibility study on improving their water piping system. For a long time that system has been haunted by so many breaks because the pipes go through the redwood roots. They are looking at improving the leakage on those pipes. We are updating a website to show the drought if it gets worse in the county, especially in the rural area. It will show a map of suppliers and how to contact them.

The Drought Task Force held a work shop for the Operational Area but it was not well attended. We had the City of Napa water manager come down and share her experiences in recovery from the Napa earthquake. That was chasing a lot of leaks that

they repaired not once but twice because of the aftershocks. It also included a mutual aid aspect, which is called Cal Warn. Cal Water and Mid- Peninsula Water are members of Cal Warn which is a network of water and waste water companies that provide mutual aid if needed. Their crews can come in with a pre-signed contract to do your water leaks after an earthquake or disaster. This was the showcase of the workshop is to be a member of Cal Warn. We will be following up on that.

Skylonda Mutual Water Company did state their emergency water situation to the County. The County replied back and asked the SF PUC to offer mutual aid assistance. Their water source was very poor. Skylonda contracted with Cal Water in the area to interconnect their pipes to their system. Shortly they will be on Cal Water's system until December. Then they will decide if Cal Water should be the company to take over Skylonda Mutual or some other arrangement. .

Lastly, County Parks are working diligently to make sure that the public areas of the parks are safe by removing dead trees and limbs. They are working with California Conservation Corp and Cal Fire.

Terry Nagel (Burlingame)- What is the website that you were talking about?

Brian Molver- It is not standing up yet. We are just building it now.

**Mass Notification Update:** Wayne Hoss-(Project Manager) –This is a UASI funded project with San Francisco, Marin, Sonoma, and San Mateo County. We are doing this project simultaneously. San Francisco and San Mateo County will be going first. We will be going live tomorrow. We are working closely with San Francisco. We are taking two different approaches. San Mateo County will be rolling out to the public first; San Francisco to their employees. We will be comparing notes over the next couple of weeks. Most people want to know if their data will be brought over. We moved over 37,000 sign ups from our old system. They are in the system but did not bring over their passwords. Tomorrow we will be doing a press release and sending out 37,000 e-mails to everyone inviting them to set-up a new user name and password. One of the concerns that we have had is that within the message that we are sending out is a link to get back to their account. I suspect we will have another of people who do not want to update their information. That is ok. We have a new webpage for SMC Alert which we opened last week that you can register for a new account. The link is [SMCALERT.info](http://SMCALERT.info)

Woodside- Dave Burows- Does this roll out include the Reverse 911 integration?

Wayne Hoss- Yes it does. We migrated a little over 300,000 landlines, which would be both white page and yellow page information, which includes e-mail, text and reverse 911 information.

Woodside- Dave Burows- The question is that you do have some cell phone information for SMC Alert put you are not going to use that for voice.

Wayne Hoss- We have cell phone information when they have signed up. We can send them text and voice but they would need to opt in. We do not have purchased commercial cell phone information.

Are we going to have a recruiting drive to have people submit their alternate information?

Wayne Hoss- Yes. That will be part of the public outreach that we will be starting tomorrow. We are also in the final stages of FEMA IPAWS testing which is a push system through FEMA to cell phone and emergency broadcasting system. We should be operational by the end of the month Even though we do not have all of the cell phone numbers in the County in an emergency we might have been able to push out that information to cell phones.

How do you control the geography of those? Is it based on area code or addresses of the subscribers?

Yes to all of those. You can put your address or we can notify you by a geographical area or you can text your zip code into our system for a lower geographical area.

My question is about the FEMA system that can go to cell phones, how is that geographically done?

We push information out to a map area and it grabs the cell site. If there is a phone connected to that cell site it pushes the information out to them. FEMA would like to do over the next couple of years use latitude and longitude on your smart phone if that is the right target area. You will see that within the next 18-24 months.

Terry Nagel- Burlingame- What does IPAWS stand for?

Wayne Hoss- IPAWS stands for the Integrated Public Alert and Warning System. It is a

combination of wireless and Emergency Broadcast System.

FEMA has strict policies when we use the system. It needs to be a major catastrophe.

Hillsborough- The move to the new SMC alert is supposed to be seamless. We are now being asked to verify our user name and password. How are you going to check for redundancy?

I would prefer if people re-registered. Some people have not updated their information in seven years. We will deal with the redundancy issues. We can check the logs for duplicate entries.

We also have the ability to send out messages to the hearing impaired.

Captain Kearnan- The County Manager's PIO has been sending out press releases on the new system. Wayne Hoss has been meeting with all of the cities and county departments.

People who do not have landlines with AT& T are not on the reverse 911 system. This includes people who are using Comcast and other systems. We are working with these businesses to get those numbers.

If we used IPAWS it would go out to all residents as well as people visiting the area.

The operational area is the only one authorized to use IPAWS.

**Coalition for Safe Schools and Communities:** Nancy Magee- As you know we have a lot of work going on at the schools. Regarding the Hazard Mitigation plan we can work with the schools to get this done. Last Tuesday we had our 2015 launch event for the Coalition for Safe Schools and a refresh of the Big Five School emergency Protocol. Many of the Police and Fire Chiefs attended as well as school superintendents and Community partners, Supervisor Tissier, Supervisor Horsley, and Superintendent Campbell hosted the event. We were able to give all in attendance a flash drive with emergency information as well as the Information Sharing MOU. The MOU written by County Counsel is agency specific. We all want to work together for youth in this county. We understand that there are laws regarding confidentiality. The first level of sharing information about a youth would require parent consent, unless there was an emergency. The second level of data sharing is de-identified data which is more about

sharing trends that might need more resources to amend. It is in the spirit of understanding and following the laws and not about creating barriers that don't exist. All of the Police Chiefs, Fire Chiefs, Probation, Superintendents, HSA and all of the school superintendents have been asked to sign. County Counsel gave a presentation to all of the city attorneys who were all in approval.

**Urban Shield/Yellow Command Exercise Updates:** Captain Kearnan - This is our ninth year conducting this event. This is a Department of Homeland Security Department funded exercise project. We started on September 11<sup>th</sup> with a terrorist attack on the Super Bowl. This was a regional exercise. We tested our EOC staff. We had 61 employees as well as PIO's from both the County and the City participate. We tested our new Terrorism annex which is in draft form. We tested implementation and deployment of resources. Marin, Santa Clara, Alameda, San Francisco, and Monterey participated in the event. We had a lot of problems with our rail systems. We shared information using our new information sharing technology with all of the various counties that participated.

On Saturday and Sunday Urban Shield was held. We had 32 SWAT teams that participated both from the Bay Area as well as across the county and internationally. 6000 people participated. The SWAT teams were tested for 48 hours. We offered 32 terrorist related scenarios. San Mateo County hosted 7 scenarios as well as a medical check point at Stanford. We also hosted an Area Command. Our search and rescue, EOD team, CERT teams, Fire, and Hazmat teams were all tested. This is a multi-discipline event.

**ESC Meeting Minutes:** Captain Kearnan- Council Member Nagel brought up the ESC minutes at the last meeting. The question was posed about keeping the lengthy minutes or more concise minutes.

Terry Nagel- Burlingame- I was suggesting more precise minutes. I know this must take a great deal of time.

Captain Kearnan -I posed this question to the administrative committee. They like the detailed minutes so they can keep informed. It is helpful to me when I set the agenda. But it is up to the Council.

Rico Medina (San Bruno) - I would suggest whatever works best for you

Jack Matthews (San Mateo) - These meetings are videotaped now correct? I agree with Terry these minutes are incredibly detailed. I agree with whatever works better for you. It seems like a lot of work.

Supervisor Tissier- Would it be easier to go back to the video or to read the minutes? I am in the same mind whatever works best to do the work, especially since we just started videoing the meetings.

Sue Digre (Pacifica) - For managers going through a video would be harder, especially since there are some legal issues that we address. I would make sure that city attorneys and managers are comfortable if you go away from it.

**El Nino/Flood Season Update:** Lt. Kunkel- It has been projected that we are going to have a very heavy flood season this year. OE S has been hard at work. We have held two high level meetings with department heads at the county and the county manager's office. Our flood annex is in progress and almost done. The flood meter project is in progress for the flood meters for the creek. We are members of a MAC, a mutli -agency coordination group for the San Francisco Creek particularly affects Menlo Park, East Palo Alto, and Palo Alto. We have been working with them to plan and mitigate. We are holding drills and meetings all over the county to prepare people during a potential flooding event. We have been working with Public Works. They have been securing and filling sand bags. We are also working with Cal Trans to clear debris from drains and basins. In Belmont they are working on the pipes under 101 to the slough. They are working on that since it was a problem last year. We are working on a contract with the California Conservation Corp. This contract will allow us to go to the front of the line to help if we have any flooding. We are doing a lot of outreach to the community.

Supervisor Tissier- I was wondering if you could take a look at an issue we have had in the North County. It is not going to go away. It has to deal with the size of the pipes and the flow out to the Bay. In Broadmoor every year even with a small amount of rain it floods. Is there anything between you or public works that could be planned ahead of time? Maybe bring in pumps in. Once you wait to you have the flood it is more difficult to deal with. Dealing with the Corp of Engineers and not the Water Board, it makes it harder. It won't get resolved this year and even to fix it when it does; it is around \$100 million. I would like us to be proactive. There are a lot of people who are affected by this and it happens every year.

Brian Molver- That issue that you mentioned in Broadmoor 89<sup>th</sup> or 90<sup>th</sup> street would be good hazard mitigation project to put in for a grant to take care of that. That is a very

complex Storm Drain system with miles of pipes and infrastructure. It is also shared with Daly City.

Supervisor Tissier- It also deals with another of agencies. They have been working on this for a long time. There is a new agency that has taken jurisdiction which complicates the issue. Until that can happen we put this plan together. It is definitely going to need a grant because of the cost.

Brian Molver- I will make sure it is one of the projects in the Hazard Mitigation Plan.

Captain Kearnan- I have heard Jim Porter, Director of Public Works talk about this. That is something we can address with them. They would be the lead on this.

Terry Nagel-(Burlingame) – What is the earliest you anticipate El Nino to come?

Lt. Kunkel- The earliest rains they anticipate is Oct, with the heaviest rains in November or December. Some models suggest that Southern and Central California will be hit harder than Northern California. It is hard to predicate. With that we are just continuing to prepare.

**Super Bowl 50 Preparation Update:** Super Bowl 50 will be played on February 7, 2016 at Levi Stadium in Santa Clara. The host city is San Francisco and the game will be played in Santa Clara, and we are in the middle. We have worked hard with our partners in San Francisco and Santa Clara. We did a high level briefing for city and county department managers. We brought in the Incident Commander from Santa Clara as well as the Department of Emergency Management from San Francisco and Santa Clara OES. The meeting was well attended. From that we are developing San Mateo County Planning teams. We will have one for Police, Fire, and Communications, Emergency Managers, EMS and the Hospitals, and Transportation. We are now part of five Super Bowl sub-committees- transit, aviation, marine, communications and staffing. This event is event driven, which is different than disaster driven events. It has forced us to come together with our partners in San Francisco and Santa Clara. We are developing a concept of operations plan. This plan ties everything together. We will have a fully staffed EOC that day. We do not want to impede normal operations in any way, and feel that we can do that. We have reached out to a number of groups such as Mavericks. We asked them to block out the week of Super Bowl and they have agreed to do that. They anticipate that there will be 1.7 million visitors in the Bay Area that week. IT will be a busy week. Our main attention will be to address crime, terror, and disruptive events. The main crime we want to look at and mitigate is human trafficking.

We have people working on that.

This is Captain Kearnan's last meeting. I would like to thank him for his leadership, innovation and drive. He has championed our cause and has done a great deal for Emergency Management in San Mateo County.

**Homeland Security Division Transition: Captain Kearnan-** I would like to thank Supervisor Tissier and the Council for all of your support as well as the County Manager. I would also like to thank my staff for all of their hard work. When I started I had three Grant Jury reports which I had to deal with, one for OES, San Bruno, and the status of our levies. We have come a long way, we have improved our levies. We have a new JPA recognized by the State. We have an improved relationship with the San Francisco Airport. We have a district coordinator on the Coast which has helped to solve many problems. We have new opportunities in San Carlos and Millbrae for contracting with them for Emergency Management Services through OES. We created the Emergency Manager's Association prior to that it was the Emergency Coordinators. It has increased tenfold since then. I would like to thank their leadership by representing their cities. We have improved our Hazmat team. We have also improved Disaster Preparedness Day, hosting our 10<sup>th</sup> annual one. We created the Finance Working Group and increased our reserve fund. We have an information sharing agreement with the Red Cross, prior to this we did not and that presented some challenges. We have had a few disaster proclamations, one with the East Palo Alto floods in 2012 and last year's countywide floods last December. We have had a number of significant Urban and Wild land fires. We had the Asania airplane crash. We have had a number of mutual aid deployments in three different counties. I would like to thank Dave Pucci, Ken Anderson, and Brain Molver for also deploying and helping those counties. Lake County is hurting right now. They only have one Emergency Manager. They are asking us for help with PIO's, Web EOC, EOC section chiefs for all EOC sections. As the EMA president stated we our doing our best to help them just like Santa Clara, Alameda County, Napa and Solano County. Amador, Calaveras as well as Lake are requesting Law Mutual aid as well. This is the most strike teams that we have sent out in the County. The countywide Public Works Mutual Aid agreement was signed by all of the cities and the county. We Launched the Safe School summit and the Big Five protocol, thanks to help with Nancy. We now have a vulnerable population coordinator. We have identified at least 150,000 persons in our county that fall into that category. We wrote a new Emergency Operations Plan as well as a new SMC Alert notification system. We have improved our relationship with Fire, EMS and Public Health. We have increased the capacity of our EOC and our countywide exercises with the cities. We our recognized as a key stakeholder in regional projects and funding

opportunities, and we often get what we request for at the regional level with the grants. Next steps, we have balanced the OES budgets the last three years. I have been stealing from the Sheriff's budget so that we are clean for you and my finance team that they don't sweat too much as the April meeting. I did meet with the Sheriff and my Finance Director and I said it might be time to audit the OES budget. The Sheriff has been supplementing for our office supplies, Nick's overtime on the coast as well as other additional services. Moving forward I asked them to audit the budget to see what the true numbers are. I don't think that it will be much different but it will be cleaner. I can't continue to take from the Volunteer Services. I don't think that is fair.

It has been an honor to serve you. I have learned more than I ever have in my career. It is my pleasure to introduce you to your new Homeland Security Captain, Captain Zamora.

I look forward to working with everyone. I have been at the Sheriff's Office for the last nine years. I started my career at another police agency in the County in 1992. I currently oversee the Countywide Narcotics Task Force and Vehicle Task Force. I have been working with Captain Kearnan for the last month to transition into my new position. The official handover is October 4<sup>th</sup>. I look forward to working with everyone.

Supervisor Tissier- I want to thank Captain Kearnan. You have done a terrific job. You have been very determined to make sure everything works. You have been very prompt in getting back to us. Captain Zamora we look forward to working with you.

**Red Cross Update** – Red Cross was not present. They are at the Lake Fire

**PUBLIC COMMENT:** - No public comments

**ANNOUNCEMENTS:** – No announcements

Meeting was adjourned at 7:00 P.M. The next meeting is January 21, 2016