

**Emergency Services Council Meeting
Minutes January 18, 2018**

The Emergency Services Council was called to order by Chairperson Canepa 5:30p.m. Roll Call was taken.

Members Present:

- | | |
|---------------------|-----------------|
| Atherton | Cary Wiest |
| Belmont | Davina Hurt |
| Burlingame | Ann Keighran |
| Colma | Diana Colvin |
| East Palo Alto | Lisa Gauthier |
| Half Moon Bay | Deborah Penrose |
| Hillsborough | Marie Chuang |
| Millbrae | Ann Schneider |
| Pacifica | Sue Digre |
| Portola Valley | John Richards |
| Redwood City | Janet Borgens |
| San Bruno | Mike Salazar |
| San Carlos | Bob Grassilli |
| South San Francisco | Mark Addiego |
| County of San Mateo | David Canepa |

Members Absent:

- | | |
|-------------|-------------------|
| Brisbane | Clarke Conway |
| Daly City | Glen Sylvester |
| Foster City | Charles Bronitsky |
| Menlo Park | Catherine Carlton |
| San Mateo | Diane Papan |
| Woodside | Chris Shaw |

Approval of the September 21, 2017 Minutes

Motion to approve- Hillsborough

2nd Motion- Pacifica

Ayes- 13

Nays- 0

September 21, 2017 ESC minutes approved

Operational Report: Lt. Craig Denton- Reviewed Attachment A. There was a spike in SMC alerts sent out. This will be addressed by Jeff Norris in a later presentation. The rest of the stats for attachment A will the same as last quarter.

There was a request to capture a few more items on Attachment A.

OLD BUSINESS

SMC Alert- Jeff Norris- We did see an increase in SMC Alert last quarter mainly due to the Fire in Woodside and a number of car accidents. The number of people on the system has remained consistent. Since we last met there have been a number of incidents that have involved mass notifications. These largely included the Wireless Emergency Alerting Strategy which is part of IPAWS. We have safety measures in place so that they cannot be accidentally sent out. They require two passwords that have to be obtained from two different locations. There is a limited number of people who can authorize the notification being sent out. We continue to look forward on how we use the system. We actually looked at what would happen in a large incident especially in an isolated area. No one alerting system would reach everyone. So we need to plan a multi-tier approach. This would include SMC Alert Telephone notification system, social media, law and fire going down the street and neighbors knocking on doors.

Redwood City- Is this plan shared with each of the cities so that they are aware?

The different cities through their fire or law have the ability to send out their own messages. I was talking more about a multi- jurisdictional incidents or the unincorporated county.

Millbrae- How are our sign ups coming?

We are still at 6%.

Millbrae- Do we need to do more outreach?

Traditionally December and January are slower for sign ups. Usually in February and the spring sign ups pick up. We usually do more events then also.

Half Moon Bay- Do messages get sent out in Spanish?

Preplanned messages are going out in both Spanish and English. If we need to get out a message ASAP, they usually go out in English. We are working with our vendor to be able to translate these messages on the fly. In the next update we are hoping to have people be able to select the language they would like to receive the message in.

Portola Valley- Besides the systems we have such as SMC Alert is the county looking at using sirens for alerts? Our local fire department is looking at this.

On the coast we have sirens that also do voice messaging. Sirens have become a generic alerting system. On the coast they are used for tsunami warnings. In Concord they are used for shelter in place because of the refineries. Sirens need to become more sophisticated, with different tones for different events.

Hillsborough- How do the cities and county coordinate messages getting sent out that they are consistent? How do the cities and county support each other and not cause receiver fatigue.

OES is going to be looking at this. We are looking at the idea that these would have a significant effect on property or individuals.

San Mateo County- I think it is important to keep us informed of any changes that are taking place with the alerting and notification system and what OES is working on.

Hazard Mitigation Maintenance Plan- Bart Spencer –In 2016 the Hazard Mitigation Plan was adopted. We have just completed our first year of maintenance. We will be starting the 2nd year of maintenance. This will help to keep all the jurisdictions and special districts on track with their projects. Also projects can be added and deleted at this time.

NEW BUSINESS-

OES Calendar- Stephanie Murti- Gave an overview of the calendar which included exercises, trainings, and planned community events such as Mavericks and Disaster Preparedness Day that OES will be participating in. We continue to offer ICS, Web EOC and SMC Alert training on a regular basis to the Entire County. There is an exercise planned on the Coast in conjunction with the Red Cross. In September there is a statewide exercise planned. We would like to extend an invitation to the Council to view any of the planned exercises. If anyone would like a copy of the calendar it can be e-mailed out.

Annual Preparedness Survey Report- Lt. Craig Denton-The annual preparedness survey is mandated in the Joint Power Agreement. It gives a snapshot of the overall preparedness in the county. The survey is used to highlight areas of success and improvements needed by local jurisdictions. Submissions of the survey helped to dictate objectives and goals for the upcoming year. The goal last year was to expand upon the content and depth of the survey in conjunction with the Emergency Manager's Association. The survey was expanded to thirty questions that covered Federal and State compliance, and operational communication.

The power point presentation reflected the results of the survey. Lt. Denton stated that if additional information regarding the survey results was required that they call the Office of Emergency Services.

Hazardous Materials Response- Ken Thrasher-I wanted to give a brief update on our County Hazmat Team and answer any questions you may have. Our response for the first three quarters was way up but has fallen off for the last quarter which is a good thing. Along with all of the normal activity we have been outfitting a new bobtail truck that we received from a grant working with OES. It replaced an old trailer. We rolled it out in December. In the month of November and December three of our new firefighters went

through the hazmat material technician training program. As the County Hazmat provider the Belmont Fire Department requires that for condition of employment you have to become a hazmat responder while on probation. It is a 160 hour course. It is a hand on course. All three firefighters passed the course. The Belmont Fire Department, Foster City Fire, and San Mateo have been working under a shared services agreement. . In December a Joint Power Agreement was signed by all three city council. A legal entity was formed and negotiations are going forward. We are hoping to go live with the San Mateo Consolidated Fire Department on July 1. This will increase the pool of available hazmat technicians. It will allow us to participate in more regional events.

Response to Events- Brian Molver –A power point presentation was given on the County response to the North Bay Fires. San Mateo County OES and South San Francisco sent one Emergency Manager to the Fires. Law and Fire Agencies throughout the county also sent personnel to the Fires.

American Red Cross Update: Lou Ann Williams- The Red Cross has responded to 20 disaster incidents in Fiscal year 2018. We have offered all types of assistance to 91 clients, 55 adults and 26 children. We responded to the following cities: Daly City, East Palo Alto, Foster City, Millbrae, Pacifica, Pescadero, Redwood City, San Mateo ad South San Francisco. In terms of disaster preparedness we have provided 932 fire alarms and installed 1066 from July to October 28th. We installed them in Pescadero, Half Moon Bay, Moss Beach, Foster City, Belmont, San Mateo, and East Palo Alto. On April 28 we will be rolling the program out in San Bruno.

PUBLIC COMMENT:

No public comment

ANNOUNCEMENTS:

Assistant Jeff Kearan gave a brief history of the Office of Emergency Services and a brief outline of future direction of the office.

Motion to adjourn:

All in Favor: Ayes

Opposed: None

Meeting adjourned at 6:45