

**Emergency Services Council Meeting
Minutes September 21, 2017**

The Emergency Services Council was called to order by Chairperson Canepa 5:30p.m. Roll Call was taken.

Members Present:

- | | |
|---------------------|-----------------|
| Atherton | Cary Wiest |
| Belmont | Davina Hurt |
| Burlingame | Emily Beach |
| Colma | Diana Colvin |
| Daly City | Glenn Sylvester |
| Hillsborough | Marie Chuang |
| Menlo Park | Peter Ohtaki |
| Millbrae | Ann Schneider |
| Pacifica | Sue Digre |
| Portola Valley | John Richards |
| San Bruno | Rico Medina |
| San Mateo | Diane Papan |
| County of San Mateo | David Canepa |

Members Absent:

- | | |
|---------------------|-------------------|
| Brisbane | Clarke Conway |
| East Palo Alto | Lisa Gauthier |
| Foster City | Charles Bronitsky |
| Half Moon Bay | Deborah Penrose |
| Redwood City | Ian Bain |
| San Carlos | Matt Grocott |
| South San Francisco | Mark Addiego |
| Woodside | Daniel Yost |

We do not have a quorum at this time to approve the minutes.

Operational Report: Lt. Fogarty- Reviewed Attachment A. We will have presentations on Hazardous Materials, Alerts and Exercises.

OLD BUSINESS

Skylawn Radio Tower Lease Update- Martin Torres- PG and E provided permanent power on Monday to the site. The new shelter is on the way. The racks to the new shelter will be transferred next week. Activation will take place next Wednesday. The old shelter will be taken down sometime in October. The new site re location will take place on Tuesday and Thursday. San Mateo County radio shop will be moving the tower to its new

location. Radio coverage west of Skyline will be impacted. Our radio shop will be staging a mobile repeater to address coverage. Only portable radios will benefit from the coverage. All of this information was sent out to all of the stakeholders.

A video was shown that was taken by a drone of the site.

We are going to have a demonstration of the drone and a site visit, on the 28th. Everyone is invited. We just ask that you let us know if you plan on attending.

There are no additional cost overruns.

SMC Alert- Jeff Norris- The SMC alert continues to be our main tool for notifying the community when there is any type of emergency. It is also our main tool for notifying our public safety agencies like police and fire. We have over 62,000 sign ups which is 5,000 more than the last meeting in June. Our Quick sign-up where you only have to text your zip code to 888-777 is doing well. We gained about 800 subscribers and now have over 11,000 signed up this way.

We have been keeping track of our notifications. We have been pretty consistent with a slight increase in traffic notifications and other agencies starting to use the system more and more.

We are looking at subscriber distribution from different cities and compared that to the population in that city. We are going to reach out to those communities where we do not have that many subscribers.

I have to thank Supervisor Canepa for starting up the idea of SMC Alert day. There are a number of cities that have done this; County of San Mateo and Half Moon Bay. Daly City, Menlo Park, San Bruno, San Carlos and Millbrae have all added SMC Alert Day on their City Council agendas.

Hazard Mitigation Maintenance Plan- Bart Spencer -29 jurisdictions participated in the hazard mitigation plan which was formally adopted a year ago. We have completed our first year of maintenance and all participating agencies have completed their reporting process. This is important when applying for grant dollars or reimbursement and staying compliant. Hazard mitigation identifies action items that jurisdictions meant to lessen the impact from specific natural hazards. FEMA recognizes that mitigation is a key element in disaster preparedness. This tool is more than a checkbox for each year. It is meant to provide jurisdictions with a prioritized list of projects aimed at reducing impacts from a natural disaster. We have all seen the devastation of the recent hurricanes.

We now have a quorum.

Approve Minutes for June 15, 2017

Motion to approve minutes-

2nd Motion to approve minutes-

Ayes- 12

Nays 0

Abstain 1

June 15, 2017 minutes approved.

NEW BUSINESS-

Exercises- Unified Command- Brad Hartzell-For the last seven months we have been planning for three exercises that took place this last month. The goal of these exercises was to test interoperability, unified command, logistics, planning, and an operational component. The first exercise was at the Phleger estate that started at midnight on Friday, August 12th. This was a search and rescue exercise that entailed looking for three lost hikers. There were several groups involved in the exercise that normally do not work together. Everyone played together in this exercise. The groups that participated were San Mateo Parks, National Parks, County Fire, San Mateo Sheriff's Office, Bay Area Mountain Search and Rescue, Sheriff's Search and Rescue,, Sheriff's Communication unit, Sheriff's law Liaisons, Sheriff's deputies, Woodside Fire Protection District, CERT members, and Mid Pen. The second exercise started at 6:00 AM and ended at 10:00 AM. This was a Wildland Fire evacuation. Many of the same players participated in this exercise as well. The second group also included large animal evacuation group, Coastside Emergency Corp and Mounted Search and Rescue. The third exercise was Train on the Train 3 which was held in Menlo Park on August 24. This was an exercise to test the County Law and Fire Chief's Violent Intruder Criminal Mass Causality policy which is in development at this time. The participants included Cal Train, Sheriff's Transit unit, and Millbrae CERT provided the moulage. The fire agencies included Redwood City, Menlo Park, Woodside, San Mateo, and Mountain View. The law agencies that participated were Menlo Park, Redwood City, San Mateo, San Bruno, Atherton, and Sunnyvale Department of Public Safety. AMR also participated. Since we had Santa Clara agencies involved this will help expand joint exercises. Because we had so many agencies involved we were able to take these exercises to their conclusion. I think it is important to recognize all of the volunteers that participated.

We just recently had the Urban Shield exercise in which many CERT members participated. South San Francisco, Belmont, Millbrae, and Pacifica CERT members participated. They were recognized for their participation.

Upcoming exercises are the Great Shake Out, the Continuation of Operations exercise and the Federal Terrorism exercise.

The Great Shakeout is an annual exercise that takes place on October 19. We will be practicing evacuation and our Continuity of Operations plan.

OES Calendar- Stephanie Murti- Presented the calendar that shows training, exercises, and special events. OES has been putting on training classes like Web EOC and ICS 300/400

classes. The RSVP's show that jurisdictional participation in these classes is over 50%. We are trying to make sure that we have follow up training on these classes as well.

ICS classes are open to everyone. It is not limited to OES staff. If they are unable to sign up for the class through our LMS system, they can show up for the class. We keep a roster. They will receive a certificate once the training is complete and they can use this if they are interested in being credentialed.

Hazardous Materials Response- Ken Thrasher- We operate under a contract agreement with OES and this Council to provide hazmat services to the County. Our response plan includes County Environmental Health. They provide technical reference, analysis, chemical sampling, and provide specific site information. We also include OES on all responses. They assist in required documentation and added resources. Our team is unique since we are the only team in the county. Other counties have multiple teams with jurisdictional boundaries. Santa Clara for instance has six teams. We are able to accomplish this geographical task by utilizing the same model like the fire service, in San Mateo County by using a collaborative and a borderless approach. When we show up to a hazmat we use local jurisdictions to augment the team. There are a lot of laws that dictate how we do business. A typical response consists of 6 team members, one member of OES, one environmental health member, and at least 12 local fire department members. Once on scene we assess the situation and determine the number of resources that we need. Hazmat responses tend to go longer than a typical fire response. These calls average around 3 to 3 ½ hours. This calendar year we have responded to 24 calls. This is a 7 ½% increase year to date, and a 33% increase over the previous year. Even though we have had an increase in illegal drug related calls we don't seem to have a particular call to attribute this increase to.

Response to Events- William Fogarty- In OES we take an all hazard approach. We look at all of the issues such as having enough water, power, shelter operations. We like to look ahead to prepare. We are also starting to take a look at climate change. We gather information to plan. We have the local emergency plans on our shelves to make sure we know what each jurisdiction plans are. We have a collection of annexes. These annexes address different events such as an earthquake or heat related event. We communicate out to the community via SMC alert and we train. We collaborate with other agencies local, state, and national to be prepared. We have equipment in place that can be used by all of the jurisdictions if needed. On our website we list the all hazards and those that we consider relevant. We also have resources that are available. We have put together a map that shows the shelters in the area.

I want to highlight that we talk and reach out to other Emergency Managers in surrounding jurisdictions so that we can all work together and be better prepared.

American Red Cross Update: James Haley-We responded to 32 clients, all home fires. The Red Cross had 791 shelters open in response to the hurricanes. We also have shelters

in Northern California and Oregon. From our region we have 208 people working the shelters due to the hurricanes.

We have a national Fire Alarm program that is very active in San Mateo County placing fire alarms in communities. We identify a neighborhood and go in with both CERT members, and fire agencies and install fire alarms. We started with the Coast and put in 400 fire alarms. Most of these went into trailers on the coast. We have projects set up for Belmont, Foster City, North Fair Oaks, and Pescadero. We are going to the ranches and putting alarms in bunk houses.

PUBLIC COMMENT:

No public comment

ANNOUNCEMENTS:

No announcements

Motion to adjourn:

All in Favor: Ayes

Opposed: None

Meeting adjourned at 6:29 PM