

**Emergency Services Council Meeting
Minutes April 19, 2018**

The Emergency Services Council was called to order by Chairperson Canepa 5:30p.m. Roll Call was taken.

Members Present:

- | | |
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| Atherton | Cary Wiest |
| Belmont | Davina Hurt |
| Burlingame | Ann Keighran |
| Daly City | Glen Sylvester |
| Pacifica | Sue Vaterlaus |
| Redwood City | Janet Borgens |
| San Bruno | Rico Medina |

Members Absent:

- | | |
|---------------------|-------------------|
| Brisbane | Clarke Conway |
| Colma | Diana Colvin |
| East Palo Alto | Lisa Gauthier |
| Foster City | Charles Bronitsky |
| Half Moon Bay | Deborah Penrose |
| Hillsborough | Marie Chuang |
| Menlo Park | Catherine Carlton |
| Millbrae | Ann Schneider |
| Portola Valley | John Richards |
| San Carlos | Bob Grassilli |
| San Mateo | Eric Rodriguez |
| South San Francisco | Mark Addiego |
| Woodside | Chris Shaw |
| County of San Mateo | David Canepa |

Meeting Time: 5:30

Council Member Rico Medina (San Bruno chaired the meeting)

Roll Call Taken

Approval of Minutes: There was not a quorum present; Minutes will move for approval at the next Council Meeting in June.

Operational Report: Lt. Craig Denton- Reviewed Attachment A. You Tube event occurred in San Bruno. Mutual aid to the event was fantastic.

OLD BUSINESS

SMC Alert- Jeff Norris- There were 108 alerts for the quarter. There was a spike in alerts in

March because of the weather. We now have about 10% of the population on SMC alert- 68,000 full subscribers. There are 20,000 people on the Nixle system at this time. The national average for "opt-in" notifications systems is between 6-7%. There was an increase in the system after the North Bay Fires but it has slacked off. Since the last meeting we have added on about 1700 more subscribers.

Redwood City- How can we help get more people on the system?

Promote the system at public events and through social media.

Burlingame- You could send a letter to the City Mangers to encourage them and their staff to promote the system.

NEW BUSINESS-

Mass Notification- Cal OES Public Alert and Warning Program Assessment for Sonoma- Jeff Norris gave a presentation on the Mass Notification system in San Mateo County.

- 1.) Formed a committee to develop policies and procedures which includes many different agencies
- 2.) Training program- 9 classes last quarter
- 3.) Looking at different ways to do alerting- Some cities are looking at Dispatch or records to send out the alerts
- 4.) Review evacuation notices

There are multiple platforms – No one system reaches everyone. That is the beauty of having different systems but they need to be integrated on one platform.

We are also working on updating the OES website so people can get information there as well in an emergency. Also we are partnering with various agencies –state and local to update and have the best information available.

San Mateo is different than Sonoma in that we are more urban in nature.

Questions asked:

What is the chain of command to use WEA? OES or the County Manager would be notified. There are seven authorized agents in the County that in a dire situation can put out the notification.

Right now WEA can only use 90 characters. They are looking to update to 240 characters. However most phones that are currently available can only handle 90 characters.

Do you track who has issues with messages getting out?

If we see a problem we call the jurisdiction and offer re-fresher training.

There was a conference held in Campbell which discussed many strategies that are being used by emergency managers for mass notification.

Emergency Manager's Association Update- The Emergency Managers Association (EMA) formed an ad hoc committee after the North Bay Fires to standardize polices on the Public Alerting and Notification System. We are working with OES to improve consistency on how the system is being used- a standard operating system. Michele Durand, the Communications Officer for the County, has also joined the committee. We are also working on standardized check lists for ICS Sections in the EOC. These will be shared with all of the jurisdictions in the county. In October, FEMA released changes to NIMS. We are taking a look at these to make sure they get incorporated into the County. We continue to work on the Hazard Mitigation plan where this is year two of the maintenance plan. Lastly, we are partnering with the Red Cross on shelter training.

Hazardous Materials Response- Jeff Thorne- We had eight calls for service this year. This is around a 28% increase over last year. We have 5 members who are now safety members. We are doing broader training throughout the region. We hosted a WMD detection drill on March 6 and 7th. This was a nationwide drill that was very successful.

FY 18/19 Budget Update- Presentation and vote were carried over to June Meeting. There was not a quorum present

OES Calendar: Lt. Craig Denton- Gave a power point presentation on events, training, and exercises that will be taking place throughout the rest of the year.

American Red Cross Update: Jim Holley- There are still Red Cross people at the fire areas mainly doing therapy services. There were 2,300 Red Cross people at the fires with only 70 paid personnel. We had 150 volunteers from this region. We are still working on the Home Fire Campaign. We identify neighborhoods, bring volunteers together in teams who go out and install fire alarms. We work with local fire departments. While the fire alarms are getting installed, part of the team works with the families on disaster plans and what supplies they should have on hand. We have installed around 1,300 fire alarms this fiscal year. They have been installed in San Mateo, Half Moon Bay, Foster City, East Palo Alto, and the unincorporated part of the Coast. We have also been do training with County Health and Human Services Agency on shelter training.

PUBLIC COMMENT:

No public comment

ANNOUNCEMENTS: Next meeting is June 21, 2018

Meeting was adjourned at 6:30