

**Emergency Services Council Meeting
Minutes April 18, 2019**

The Emergency Services Council was called to order by Chairperson Canepa 5:30p.m. Roll Call was taken.

Members Present

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|-----------------|---------------------|
| Cary Wiest | Atherton |
| Davina Hurt | Belmont |
| Ann Keighran | Burlingame |
| Diana Colvin | Colma |
| Glenn Sylvester | Daly City |
| Lisa Gauthier | East Palo |
| Marie Chuang | Hillsborough |
| Cecilia Taylor | Menlo Park |
| John Richards | Portola Valley |
| Janet Borgens | Redwood City |
| Rico Medina | San Bruno |
| Adam Rak | San Carlos |
| Joe Goethals | San Mateo |
| Rich Garbarino | South San Francisco |
| David Canepa | County of San Mateo |

Members Absent:

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|------------------|---------------|
| Karen Cunningham | Brisbane |
| Herb Perez | Foster City |
| Deborah Penrose | Half Moon Bay |
| Ann Schneider | Millbrae |
| Sue Vaterlauss | Pacifica |
| Chris Shaw | Woodside |

Approval of Minutes: Motion to approve minutes-
2nd Motion to approve minutes -
Ayes- 13
Not present for the approval of minutes-8
January 17, 2019 Minutes approved

Operational Report: Captain Craig Denton- No significant changes to the numbers on Attachment A.

OLD BUSINESS

Elected Official EOC- Guidelines Update- Captain Craig Denton- The Elected Officials guide for the Board of Supervisors is in the final draft. We will be taking one final review to make sure it is what we want. Once we are done with that we will be sending it out to all of you. These are just guidelines. If you want to use it or parts of it you want.

Introduced Kevin Rose as the new OES Manager.

I have placed two documents in front of you from PG&E regarding Public Safety Power Shutoff this summer when they get to the five trigger points on the bottom. If you have questions we can discuss this at the next meeting.

Ray Riordan, President of the California Emergency Services Association Coastal Chapter, presented Emma Hunter from EMS with an award for her outstanding work in emergency management.

NEW BUSINESS-

2019-2020 JPA Budget- Deniz Tunc- The Emergency Services budget is \$3,021,697 this is referenced as total cost share. Last year's budget was \$2, 834,960. This budget is broken down into three components: Sheriff's Office of Emergency Services, Environmental Health Division Hazmat, and State Mandated Planning Services. This last component is designated for training and typically remains flat from year to year. There is an increase of \$155,875 due to salary and benefit changes, the opening of the Regional Operations Center, increase cost for the Fire Battalion Chief contract with San Mateo Consolidated Fire Department and operational support costs.

There is an increase of \$30,863 in the Environmental Hazmat budget due to the negotiated Hazmat contract.

Overall the total increase is \$186,737 or 6.6%. Overall services remain the same.

By adopting the FY 2019-2020 JPA budget utilizing \$200,000 in reserves, the cost to all agencies would decrease by \$100,000 dollars; the County cost would also decrease by \$100,000. Based on the information provided, we recommend that the Council adopt the proposed budget using \$200,000 in reserves. The Finance Committee which met April 1 agrees with this recommendation.

The reserve trust fund held by the JPA has a balance of \$865,787. These reserves represent gradual accumulation of interest earnings, operational surplus, and revenue from San Francisco International Airport. Last year the Council approved using \$406,745 in reserves to offset the budget. This leaves a projected balance of \$469,042 after the current year.

Motion to approve FY 2019-2020 JPA budget.

All in favor-15 ayes
FY 2019-2020 Budget approved

Alert and Warning- Kevin Rose- In 2018 Governor Brown approved SB833 which instructed the California Office of Emergency Services (CalOES) to create a State Alert and Warning guidance. The law required the guidance to be completed by June but it was completed last month. This is mostly for the operational areas in the state. It is guidance for both federal and local warning systems. We are going to customize it for San Mateo County. CalOES is also required to develop and provide training on the state guidance.

OES Calendar- Kevin Rose invited everyone to the Coastside Community Preparedness Day on May 4th, 2019 and introduced Half Moon Bay City Manager Bob Nesbit and Management Analyst, Corie Stocker, who who provided more detailed information on the event.

The Bay Area Urban Areas Security Initiative (UASI) is in a two year endeavor focusing on Critical transportation with counties and the region. The emphasis is on evacuation of impacted residents and bringing supplies in to the impacted areas in the event of a catastrophic disaster. The first year, 2019, will be a series of table top exercises broken down into geographic hubs. For the West Hub, San Mateo County will be the host of the table top on June 6th and will include San Francisco and Santa Clara County UASI has also teamed up with Metropolitan Transportation Commission who will be complementing the exercises with a morning workshop. They will be doing informational sharing in the morning, with the tabletop exercise in the afternoon. Since the fall table top exercise will be regional with more limited representation, we are encouraging as much San Mateo County participation in the June 6 exercise where more stakeholders can attend. Please share with your agencies.

Since the Fall UASI exercise will be a regional table top, the County will be sponsoring a functional Emergency Operations Center (EOC) exercise on November 7. We are planning to conduct the County's portion of the exercise at the new Regional Operational Center and are encouraging all 20 cities to activate their EOCs and participate as well. We will be testing our communications at the new center as well as situational awareness and resource tracking in a conducive learning environment. We will begin exercise planning via the Homeland Security Exercise and Evaluation Program (HSEEP) with cities most likely in late June/early July. Similar to last year's successful Yellow Command Exercise, we are again asking for all cities to participate in this year's November 7 exercise to help continue and establish an annual EOC exercise for staff with the County and with the cities.

Hazmat Update- B/C Kent Thrasher- In 2018 the Hazmat team had a little of over 30 calls. They ranged from a 5 gallon bucket of paint to some serious hazardous material. We had a white powder incident in San Bruno at a school to emphasize how well that call ran. The

home jurisdiction did a great job getting the kids out of the school and isolated. We got on scene, gathered a sample and handed it to Environmental Health to analyze. It turned out to be non-hazardous. We do train a lot throughout the year. We also train with other agencies in the county. We train together so that we can work together when we have an event like the one in San Bruno.

Emergency Managers Association Update- Ken Anderson-No Report

American Red Cross Update-Bill O’Callahan- In the last quarter we responded to 14 incidents, mostly fires. On the preparedness front we have completed 9 out of 30 shelter surveys. We have installed over 232 fire alarms in homes in San Mateo County. We hope to install at least 100 more in the Woodlake complex in San Mateo on 5/11 which is a national event. We have trained over 400 kids in two of our programs, Pillow Case and Race for Preparedness. We have also trained over 200 people in shelter management. We have not only trained people from the County’s Human Services Agency but also people in cities such as Burlingame. We will also be participating in the Community Preparedness Day event in Half Moon Bay on May 4th.

PUBLIC COMMENT:

The following member of the public spoke during public comments

1. Nawied Amin

ANNOUNCEMENTS: Next meeting has been moved from June 20, 2019 to June 27, 2019

Meeting was adjourned at 6:10